Division of Information Resource Management

Project Identification Code: DIRM-24

Project Leader: Ron McAllister

For Period 10/20/03 through 10/24/03

PROJECT DESCRIPTION:

The Scope of this project is to develop a detailed set of business/functional requirements for the Division of Public Health (DPH); the Division of Mental Health, Developmental Disabilities, and Substance Abuse Services (DMH/DD/SAS); and the Office of Research, Demonstration, and Rural Health Development (ORDRHD). These requirements can be subsequently used as the basis for implementing a new, fully automated health information system(s) (HIS) to accommodate DPH, DMH/DD/SAS, and ORDRHD business needs. The deliverables produced under this Scope Statement are the early steps in the lifecycle development of a new HIS. DHHS will determine an implementation strategy and schedule after the requirements are fully defined. Implementation could occur in phases and could result in multiple integrated systems rather than one large system.

PROJECT STATUS:

PCG project team members are working with the individual agency teams to answer the list of questions submitted based on the document review and to further define the full scope of HIS functionality requirements. Initial data flows diagrams are being developed and the first Oversight Committee meeting was held.

ACCOMPLISHMENTS THIS PERIOD:

- Participated in Oversight Committee Meeting on 10/22
- Submitted final work plan
- Met with Public Health staff on 10/20
- Met with CDSA staff on 10/21
- Met with DMH staff on 10/21
- Met with DMH staff on 10/22
- Met with ORDRHD staff on 10/22
- Met with DMH technical staff on 10/22
- Met with ORDHD staff on 10/23

PLANS FOR NEXT PERIOD:

- Participate in detailed requirements gathering meetings with DPH, ORDRHD, DMH/DD/SAS

- Continue to develop data flows and document agency specific requirements

OPEN ISSUES:

- Need to finalize project team understanding of required level of detail for the requirements document.

- Awaiting examples of successful implementations and their requirement documents

- See attached Issues Log

STATUS REPORT DISTRIBUTION LIST:

- **To: Ron McAllister/DIRM, Joy Reed/DPH, Rebecca Carina/DMH/DD/SAS, Jeff Harris/ORDRHD**

- **Cc: Garland Kemper/PCG**